



Australian Government

Department of Immigration and Citizenship

**TOURIST VISA (SUBCLASS 676) CHECKLIST
FOR MANUAL (PAPER) APPLICATIONS**

This document lists the information and supporting documents required to lodge your paper application. It also lists additional documents that you may need to provide depending on your individual circumstances.

Important: Application requirements differ from country to country. If you are applying outside Australia, you must contact your nearest departmental office and check exactly how to submit your application and what documents to provide.

See: [Contact Details outside Australia](#)

You may also need to provide additional documentation on request from the department.

Important: Do not provide original documents unless requested. You must provide 'certified copies' of original documentation. Documents not in English must be accompanied by accredited English translations.

Complete applications are likely to be processed more quickly. Incomplete applications may be delayed or, in some cases, refused. The department is not required to contact you if your application is incomplete.

More information to help prepare your application is available.

See: [Information to help prepare your application](#)

After completing this checklist, please attach it to the front of your application.

FORMS AND FEES REQUIRED	Check Box
<p>A completed application form.</p> <p>If you apply outside Australia and hold a passport for an ETA-eligible country, complete: Form 48 <i>Application to visit Australia for tourism or other recreational activities</i></p> <p>If you apply outside Australia and do not hold a passport for an ETA-eligible country, complete: Form 48R <i>Application to visit Australia for tourism or other recreational activities</i></p> <p>If applying in Australia, complete: Form 601 <i>Application for further stay as a visitor</i></p>	
<p>Visa application charge See: Tourist visa charges</p>	

CHILDREN TRAVELLING TO AUSTRALIA FOR TOURIST REASONS	Check Box
<p>If a child under 18 years is coming to Australia without one or both parents or legal guardians, a consent form signed by the non-accompanying parent or legal guardian.</p> <p>Evidence must be provided to confirm family relationship. For example, certified copies of birth certificates, showing names of both parents, for all persons included in the application.</p> <p>See: Form 1229 <i>Consent form to grant an Australian visa to a child under the age of 18 years</i></p>	
CHILDREN STAYING OR STUDYING IN AUSTRALIA	Check Box
<p>If a child under 18 years is staying in Australia with someone other than a parent, legal guardian or relative, a declaration signed by the person responsible for that child in Australia.</p> <p>See: Form 1257 <i>Undertaking declaration</i></p>	
<p>Details of how you want your passport returned (if by mail, include a passport sized envelope with your address and sufficient postage).</p>	
PERSONAL DOCUMENTS	Check Box
<p>Your passport.</p>	
<p>Certified copies of birth certificates, showing names of both parents, for all persons included in the application.</p>	
<p>A recent passport sized photograph, no more than 6 months old, of you and any children included in your passport and travelling with you.</p> <ul style="list-style-type: none"> • These should be of the head and shoulders only against a plain background. • Print the name of the person on the back of each photograph. 	
ADDITIONAL DOCUMENTS MAY BE REQUIRED	Check Box
<p>Important: The department is not obliged to contact you for additional information before making a decision on your application. It is therefore in your best interest to submit the following documents with your application.</p> <p>If applying outside Australia, contact your nearest departmental office and check exactly which documents you should provide, as requirements differ from country to country.</p> <p>See: Contact Details outside Australia</p>	
HEALTH AND CHARACTER DOCUMENTS	Check Box
<p>You must meet character requirements.</p> <p>See: Character and penal clearance requirements</p>	
<p>You may be asked to undergo medical and x-ray examinations.</p> <p>See: Health requirements</p>	

Evidence of medical/travel insurance. This may be in the form of travel insurance or medical/hospital cover and must cover the cost of any treatment in Australia. Do not purchase medical/travel insurance until you are requested to provide it.	
FINANCIAL DOCUMENTS	Check Box
Evidence of sufficient funds (personal bank statements, pay slips, audited accounts, taxation records or credit card limit).	
OTHER DOCUMENTS	Check Box
If you are employed, confirmation from your employer of your employment status (your income and period of employment) and the period of approved leave.	
Evidence of enrolment at school, college or university.	
If visiting relatives or friends, a letter of invitation from your relative or friend in Australia. If your relative or friend is paying for your visit, evidence that they have the necessary funds.	
Other information to show that you have an incentive and authority to return to your home country.	